

Enrolment

STEP 1: Submit referral

- All students wishing to apply must be referred by an 'Approved Participation Referral Agent', listed on the Participation Referral Agent List, published on dtd.wa.gov.au/vet-jswa at the time of recruitment.
- The Referral form to fill in with the prospective student is available at wapcyc.com.au/institute-of-training.

Agency referrals are not required for students who identify as Aboriginal or Torres Strait Islander.



STEP 2: Attend meet and greet

- If the referral is progressed, the young person is required to attend a meet and greet, at least three weeks prior to the course starting, with the Youth Worker and Trainer.

This provides an opportunity for the young person to view the training environment, find out more information and meet the team!

- During the meet and greet, prospective students will be asked questions about their experiences with schooling, future goals and why they would like to attend this course.

If the student is happy to proceed, enrolment paperwork can be provided at the meet and greet. A parent and/or legal guardian is required to be present for the completion of enrolment paperwork.

STEP 3: Complete enrolment paperwork

- After the meet and greet, students will be invited to complete enrolment paperwork, this consists of:
 - Enrolment Form
 - Language, Literacy and Numeracy Assessment
 - Student Behaviour Contract
 - Student Fees and Payment Form (Payment Plans are optional)

The Trainer and/or Youth Worker can assist students to complete this paperwork if required.

STEP 4: Enrolment outcome notification

- Once the meet and greet and enrolment pack have been completed and submitted, students and the referring agency will be notified of the outcome. If a student is successful in securing a place, the student will be provided an official Offer of Place letter. This letter includes all the information they need to know about their course.
- Youth Workers will be in contact with each student one week prior to course commencement.

Please be aware, students will not be able to commence training unless all documentation has been provided.

Completed Notice of Arrangement or Certificate of Approval and Exemption forms are required to be submitted to iotadmin@wapcyc.com.au no later than two weeks prior to the course start date.

Fees and charges

The concession fee for this course is \$223.44



PCYC Institute of Training is a Government Contracted Training Provider and complies with the fees annually determined by the Department of Training and Workforce Development Fees and Charges Policy.



To find out when and where the next course is running:



9277 4388



iotadmin@wapcyc.com.au



wapcyc.com.au/institute-of-training

Certificate I in Automotive Vocational Preparation



certificate
AUTO I

AUR10120 – RTO Provider No. 50901

Further study options after graduating

- Certificate II in Automotive Vocational Preparation
- Certificate II in Automotive Servicing Technology

This course can help you progress to

- Apprentice Automotive Mechanic
- Vehicle Service Assistant



In partnership with



This course is an introductory qualification to automotive retail, service and repair industries and an entry to further training in many sectors.

**certificate
AUTO I**



**Four days a week
over six weeks**

Participants are provided with:

- ✓ A pick-up and drop-off service from nominated public transport locations
- ✓ Breakfast and lunch every day
- ✓ Assistance with resumes
- ✓ Mentoring
- ✓ Personal Protective Equipment

UNITS



Identify environmental and sustainability requirements

AURAEA001



Apply automotive workplace safety fundamentals

AURASA001



Identify automotive electrical systems and components

AURETR103



Use and maintain basic mechanical measuring devices (Level 2)

AURTTA003



Identify automotive mechanical systems and components

AURLTA101



Remove, inspect and refit light vehicle wheel/tyre assemblies

AURLTJ113



Carry out basic vehicle servicing operations (Level 2)

AURTTA127



Use and maintain tools and equipment in an automotive workplace

AURTTK102

Success stories



"I went from doing 'nothing' to securing a three year paid apprenticeship."

Since hearing about the Certificate I in Automotive Vocational Preparation Course running at Kensington PCYC, Kaillem became goal-driven and started turning his life around.

Kaillem plans to move up North to work on fixing bigger machinery after completing his apprenticeship.

"If it wasn't for Auto I, I'd still be on the streets doing bad stuff."

Having found his passion during the Certificate I in Automotive Vocational Preparation Course, Beau's next goal is to complete the Certificate II in Automotive Vocational Preparation Course.

Beau is hoping to secure a spot to work at a wreckage shop, with the goal of opening his own shop one day.



"Going to PCYC was the best thing I could have done for myself."

After dropping out of year 10, Gemma was referred to PCYC Institute of Training through the Department of Education.

Proudly graduated from Auto I, she was offered two weeks work experience, which turned into a four year apprenticeship at a precision CNC (Computer Numerical Control) Engineering Company.